



THE GOOD SHEPHERD CATHOLIC PRIMARY SCHOOL
The Catholic Diocese of Northampton
"Following Jesus, The Good Shepherd, in all we say and do"

Thursday, 17 December 2020

Dear parents/carers,

As you are all aware, I have been asked by the Government to support their track and trace procedures for 6 days once school has finished for the autumn term. I am writing to you with further information on the procedure that we will be following should your child develop COVID-19 symptoms or test positive for COVID-19.

What do I do if my child shows symptoms or tests positive?	Contact the school via email head@thegoodshepherd.northants-ecl.gov.uk stating the name of your child, their class and the day on which they developed symptoms or tested positive for COVID-19. PLEASE DO NOT TELEPHONE THE SCHOOL AS THIS IS NOT BEING MONITORED
How often will this email be checked?	This email account will be checked daily between 9.00am and 9.30am. Any emails after 9.30am will be picked up the following day.
What will the school do in response?	Mrs Dodds will begin the contact tracing process to ascertain whether or not any other children will need to self-isolate.
How will I find out if my child has to self-isolate?	If Mrs Dodds determines that your child has been exposed to someone who has tested positive you will receive a text informing you that your child has to self-isolate for 10 days.
What does self-isolation mean?	The following Government website has more details explaining what the legal requirements are. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection
How long will this procedure last for?	This procedure will be in place from Friday 18th December through to Wednesday 23rd December.

I hope the information above is useful to you. If you have any questions about this, please do not hesitate to contact the school.

Yours sincerely,

Mrs C Dodds
Head Teacher



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