

2024/2025 PE AND SPORT PREMIUM DEVELOPMENT PLAN

EVIDENCING THE IMPACT, EXPENDITURE & SUSTAINABILITY

All children and young people should live healthy active lives. The [UK Chief Medical Officers recommend](#) that all children and young people should take part in moderate to vigorous intensity physical activity for at least 60 minutes every day, with the recommendation for disabled children and young people being 20 minutes of physical activity per day.

It is important that schools are supporting children and young people to achieve this aim. This is particularly true of primary schools where the foundations of positive and enjoyable participation in regular physical activity are embedded.

The Department for Education (DfE) wants all children to have equal access to high-quality PE provision and opportunities to experience and participate in a wide range of sports and physical activities. Schools should aim to provide high-quality PE and sport for at least 2 hours a week, complemented by a wide range of extracurricular sport and competitive opportunities. By providing this it can help improve children's health and wellbeing, personal development as well as academic attainment.

Schools should use the PE and sport premium funding to support children to meet 60 active minutes and achieve the above aims. This funding must not be used for core-type school activities. Schools should use it to:

- make additional and sustainable improvements to the PE, sport and physical activity they provide
- provide or improve equal access to sport for boys and girls
- ensure teachers have the relevant skills and knowledge to confidently teach PE in a structured way, prioritising continued professional development (CPD) and training where needed

SCHOOL

The Good Shepherd Catholic Primary School

HEAD TEACHER

Mrs Carmel Dodds

PE COORDINATOR

Mrs Natasha Maddison

PE & Sport Premium: Government intent

The purpose of the PE and sport premium grant is for schools to make additional and sustainable improvements to the provision of PE and sport for the benefit of all primary-aged pupils to encourage the development of healthy, active lifestyles.

This means schools **must** use the PE and sport premium to:

- build capacity and capability within the school and ensure that improvements to the quality of PE, sport and physical activity provision made now are sustainable and will benefit pupils joining the school in future years; and
- develop or add to the PE, sport and physical activity that the school provides

PE & Sport Premium: School intent

At The Good Shepherd Catholic Primary School, we are committed to using the PE and Sport Premium funding to enrich our physical education, sport and physical activity, creating a culture of health, well-being and lifelong fitness for all our students. Our intent is to foster an inclusive, positive environment where students develop the skills, confidence and habits needed to lead active lives. Through structured PE lessons and diverse activities, we aim to equip students with the skills needed to enjoy and succeed in sports and fitness. Our curriculum and extracurricular offerings provide opportunities for all students to engage in regular physical activity, helping them build healthy habits for the future. Our intent is to create a positive and progressive learning environment where teachers feel confident and prepared to deliver the highest standard of PE instruction. We offer our students opportunities to engage in friendly competition, celebrating both individual and collective achievements. By using our funding to remove barriers to participation, for example, through funded afterschool sporting activities, we aim to create an inclusive environment that empowers every student to take part in physical activities.

This intent reflects our commitment to making a lasting impact on the physical, mental and social well-being of all our students at The Good Shepherd Catholic Primary School. Through our PE and Sport Premium, we aim to provide the skills, resources and environment necessary for every child to thrive and succeed, both now and in the future.

Effective use of the funding

Schools should use the PE and sport premium funding to support children to meet 60 active minutes and achieve the funding intent (stated above). This funding must not be used for core-type school activities.

Schools should use it to:

- make additional and sustainable improvements to the PE, sport and physical activity they provide
- provide or improve equal access to sport for boys and girls
- ensure teachers have the relevant skills and knowledge to confidently teach PE in a structured way, prioritising continued professional development (CPD) and training where needed

It is important that schools make the most effective use of the premium. To best achieve this, spending should focus on making improvements in 5 key areas, to assist in:

- increasing confidence, knowledge and skills of all staff in teaching PE and sporting activities
- increasing engagement of all pupils in regular physical activity and sporting activities
- raising the profile of PE and sport across the school, to support whole school improvement
- offer a broader and more equal experience of a range of sports and physical activities to all pupils
- increasing participation in competitive sport

Evidencing the impact: Review of PE & Sport Premium expenditure 2023/2024

Outcome/Action	Key achievements & Impact	What could have worked better?	How will these achievements be sustained or further developed in 2024/2025?
<p>1. Increase confidence and skills of staff in teaching PE and Sport</p>	<p>Key ACHIEVEMENTS</p> <ul style="list-style-type: none"> • Improve the quality of teaching in PE through staff CPD from Lead Practitioner, to further enhance staff competence and confidence in planning, teaching and assessing PE. • PE co-ordinator to access CPD training opportunities and monitor subject development. • Set CPD training via the Real PE platform. Staff to complete at their own pace and when required. • PE Planning resource purchased which provides detailed lesson plans for teachers to follow. Increase in confidence and competence teaching a range of areas of PE; supporting staff in being able to deliver a wider variety of sports. • Northampton Saints – delivery of rugby skills through taster sessions. Supports teachers in the delivery of sport specific skills. • Northampton ‘Tennis 4All’ – delivery of tennis skills through taster sessions. Supports teachers in the delivery of sport specific skills. <p>Impact on PARTICIPATION Increased enjoyment and positive attitudes through more creative lesson structures. Participation in enhanced quality teaching and learning opportunities, leading to better</p>	<ul style="list-style-type: none"> • Further release time for PE Lead to further support staff • Greater use of the CPD opportunities on the REAL PE platform 	<p>In 2024/2025, the school will continue to build on the improved confidence and skills of staff in teaching PE and sport through a sustained programme of professional development, support, and resource provision. Planned actions include:</p> <ul style="list-style-type: none"> • Continue to access external support to support our teachers to reflect on their practice and improve their confidence where needs are identified. Utilise providers on a semi-regular basis to provide ongoing support throughout the year, especially in gymnastics and dance. • Renewal of Real PE membership. Giving access to planning and assessment Resources. Staff will continue to be supported with clear schemes of work, assessment tools, and planning resources to improve lesson structure, differentiation, and progression. • PE Lead to attend Primary PE conference to inform on how to continue leading the subject effectively including subject curriculum planning and leadership.

	<p>outcomes for pupils. CPD provision, for all staff to support the development of the Real PE programme using the online platform.</p> <p>Impact on ATTAINMENT</p> <p>There has been a positive impact on physical literacy where children are developing increased attainment levels through the combination of physical competence, motivation, knowledge and confidence in physical skills and movement.</p>		
<p>2. Engagement of all pupils in regular physical activity</p>	<p>Key ACHIEVEMENTS</p> <ul style="list-style-type: none"> • Continue to encourage greater physical activity in our children, to empower children to make positive healthy lifestyle choices. • Continue to develop positive attitudes towards health and fitness, and develop social and emotional well-being through physical activity • Pupil fitness and fundamental movement skills developed and improved through extended provision with after school clubs and staff confidence in delivery of curriculum • X2 Reward Days at a local fitness centre, allowing 60 children across KS2 to build confidence, resilience and team skills and reported it having a positive impact on their well-being. <p>Impact on PARTICIPATION</p> <p>Increased access to and involvement in physical activities at lunchtime. Therefore, activity levels increased daily.</p>	<ul style="list-style-type: none"> • More opportunities for intra-school competitions and events. 	<p>In 2024/2025, the school will continue to prioritise physical activity as part of daily school life to ensure all pupils remain regularly active. Strategies to sustain and build on current levels of engagement include:</p> <ul style="list-style-type: none"> • High-Quality PE Curriculum: A consistent and inclusive PE curriculum will ensure all pupils receive at least two hours of high-quality PE per week, with a focus on enjoyment, skill development, and physical literacy. • Pupil Voice: Pupils will be consulted regularly to help shape the physical activity offer and ensure it meets their needs and interests, making them more likely to participate.

Employment of play leaders to offer structured lunchtime physical activities.
Equipment monitors to ensure sports equipment is ready to use and accessible at all times.
Pupil voice from Reward Days saw enjoyment, confidence, self-esteem, excitement and a sense of belonging being high.
New Bikeability scheme for EYFS and KS1. X2 members of staff to attend training to receive balance bikes for EYFS and Year 1 to access. Developing movement and balance skills in EYFS.
An audit of PE equipment and purchase of replacement/additional resources to ensure that children have the equipment necessary for a variety of sports during lunchtime, curriculum lessons and after school provision.
More pupils meeting their daily physical activity goal, more pupils encouraged to take part in PE and Sport Activities.
Impact on ATTAINMENT
Children enjoy taking part in a broad and balance PE curriculum. Furthermore, children have opportunities to engage in other physical activities to work alongside the structure of their PE lessons, to support the government 60 minutes a day guideline. This is crucial for the holistic development of children. Physical literacy sets the foundations for a lifetime of physical activity, helping our children to lead active and healthy lives. Children are becoming more confident in their own abilities, as PE is for every child and every child is able to succeed.

3. Profile of PE and sport is raised across the school as a tool for whole-school improvement

Key ACHIEVEMENTS

- Improvements in behaviour following physical activity and engaging lessons.
- Develop social skills through holistic development in real PE resource.
- Children’s increased ability to accurately self-assess and set personal targets.
- Develop positive attitudes to health and fitness.
- Taster session organised through local clubs – tennis and rugby.
- Athlete visit in school all day to engage, motivate and inspire. Sponsorship money raised will go towards new sports equipment.
- Achieving ‘Gold’ for the School Games Mark showing a commitment to the on-going development of events and competitions.
- Continued participation in a broad and varied number of events and competitions. Allowing for a large number of children to participate and represent the school at these events.

Impact on PARTICIPATION

We have been awarded ‘Platinum’ for our Schools Games Mark. Participation levels continue to rise with children enjoying positive experiences in events and competitions, understanding what healthy competition is. Physical activity plays an important role.

Impact on ATTAINMENT

The Platinum School Games Mark recognises positive areas of participation, workforce and clubs within our school.

- Development of playtime buddies across the school

In 2024/2025, the raised profile of PE and sport will be sustained and developed through a whole-school approach that continues to integrate physical activity into daily school life and broader educational priorities. Key strategies will include:

- Continue to support development of play buddies in helping to support younger pupils.
- Sustained Partnerships: Strong links with local sports clubs, School Games organisers, and external coaches will be maintained to provide access to wider opportunities and competition.

<p>4. Broader experience of a range of sports and activities offered to all pupils</p>	<p>Key ACHIEVEMENTS</p> <ul style="list-style-type: none"> Enhanced and extended range of physical activities and sports offered in and out of curriculum and as after/before school clubs. A broader variety of sports and activities offered to pupils through additional scheme purchased – PE Planning which offers a wider variety of sporting games and activities across the whole school. Reward Days at local sports centre Rugby taster session Tennis taster session Invited to Northampton Saints rugby ground The purchase equipment to broaden in house provision. <p>Impact on PARTICIPATION</p> <p>Fundamental movement skills developed and also transferred to sports skills. Opportunity to practise and enhance skills in different contexts through additional PE scheme. Continuation of Rhino coaches to deliver lunchtime provision everyday. Continuation of Rhino to deliver sports clubs everyday after school. Sports leaders to promote lunchtime games to encourage participation. External providers to provide taster sessions across the whole school including Northampton Tennis4All and Northampton Saints. Bikeability scheme improve road safety skills. ‘Let Girls Play’ scheme to encourage greater participation in girls’ football.</p>	<ul style="list-style-type: none"> More playtime leaders, offering further equipment for a wider variety of games and activities. 	<p>In 2024/2025, the school will continue to expand and embed a broad and inclusive PE and sport offer to ensure all pupils experience a diverse range of physical activities. Planned actions include:</p> <ul style="list-style-type: none"> To monitor and improve PP camp provision. After-School and Lunchtime Clubs: A diverse programme of extracurricular clubs will be maintained and extended, ensuring access for all pupils, including those less likely to engage in traditional team sports. Enrichment Days and Taster Sessions: Special PE days and taster events will introduce pupils to new and emerging sports, raising enthusiasm and encouraging lifelong interest in physical activity. Use of External Coaches and Community Links: The school will maintain strong links with external providers to bring specialist skills and new activities to pupils, expanding their sporting experiences beyond what can be offered in-house.
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	<p>Development pathway for proficient children – cross country and basketball.</p> <p>Impact on ATTAINMENT</p> <p>An increased number of children competing in school events, competitions and also accessing after school clubs.</p>		
<p>5. Increased participation in competitive sport</p>	<p>Key ACHIEVEMENTS</p> <ul style="list-style-type: none"> • Good affiliation with Northamptonshire Sport and a continued increase in opportunities for competitive activities. • School Games Mark – Gold Mark awarded. • Fundamental movement skills developed in different contexts and under competitive conditions – taster days, sports day, athlete event. • Clearer understanding of good sportsmanship and competitive environments. <p>Impact on PARTICIPATION</p> <p>Promote sport and competitions using a central display board and social media.</p> <p>A variety of competitions throughout the year:</p> <p><u>Autumn 1</u></p> <p>X2 Reward Days for 60 children</p> <p><u>Autumn 2</u></p> <p>Y4/5/6 Cross Country</p> <p>Y3/4 Athletics</p> <p>KS2 Multisport Festival</p> <p><u>Spring 1</u></p> <p>KS2 Multisport Festival Net/Wall</p> <p><u>Spring 2</u></p> <p>KS2 Multisport Festival Net/Wall</p> <p><u>Summer 1</u></p>	<ul style="list-style-type: none"> • Further participation with Northamptonshire Sport 	<p>In 2024/2025, increased participation in competitive sport will be sustained and developed through a structured and inclusive approach that ensures all pupils have access to meaningful competition. Key strategies include:</p> <ul style="list-style-type: none"> • Continued Engagement with Local Competitions: The school will maintain active involvement in School Games events, and inter-school tournaments across a range of sports for different age groups with the continuation of Northamptonshire Sport membership. • Apply for Platinum School Games Mark 2024-2025 via Northamptonshire Sport website. • Celebration of Participation and Achievement: Success and effort in competition will be celebrated through assemblies, newsletters, and awards, motivating pupils to engage and take pride in their involvement.

	Y3/4 Mini Red Tennis Y3/4 Quadkids Athletics Summer 2 Y5/6 Quadkids Athletics Impact on ATTAINMENT Some excellent attainment results in events and competition offered by Northamptonshire Sport.		
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Swimming: meeting the national curriculum requirements for swimming & water safety

Swimming and water safety are national curriculum requirements and essential life skills. The national curriculum requirement is that by the end of key stage 2, pupils should be taught to:

- swim competently, confidently and proficiently over a distance of at least 25 metres.
- use a range of strokes effectively, for example, front crawl, backstroke and breaststroke.
- perform a safe self-rescue in different water-based situations.

You can use the PE and Sport Premium to fund the professional development and training that is available to schools to train staff to support high-quality swimming and water safety lessons for their pupils.

You can use your funding for:

- professional development and training that are available to schools to train staff to support high quality swimming and water safety lessons for their pupils.
- additional top-up swimming lessons to pupils who have not been able to meet the 3 national curriculum requirements for swimming and water safety after the delivery of core swimming and water safety lessons. At the end of key stage 2 all pupils are expected to be able to swim confidently and know how to be safe in and around water.

Schools are required to annually publish information on the percentage of their pupils in year 6 who met each of the 3 swimming and water safety national curriculum requirements

Outcome	% of pupils achieving outcome				
	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
Swim competently, confidently and proficiently over a distance of at least 25 metres	N/A (COVID)	68.4	74.3	22.0	47.8
Use a range of strokes effectively; front crawl, backstroke and breaststroke	N/A (COVID)	68.4	74.3	22.0	47.8

Perform safe self-rescue in different water-based situations	N/A (COVID)	68.4	74.3	22.0	73.9
The premium may also be used to provide additional top-up swimming lessons to pupils who have not been able to meet the national curriculum requirements for swimming and water safety after the delivery of core swimming and water safety lessons. At the end of key stage 2 all pupils are expected to be able to swim confidently and know how to be safe in and around water. Have you used any funding for this purpose?	-	-	Yes	-	No

Funding

2024/2025 funding	£18,430	Expenditure	£18,430	Balance	£0	Underspend	£0	
Term	Expenditure	Budget remaining	Term	Expenditure	Budget remaining	Term	Expenditure	Budget remaining
Autumn term 1	£990.00	£17,440	Spring term 1	£12,636.00	£3,794	Summer term 1	£1,473.00	£1,080
Autumn Term 2	£1,010	£16,430	Spring Term 2	£1,241.00	£2,553	Summer Term 2	£1,080.00	£0
Total	£2,000	£	Total	£13,877.00	£	Total	£2,553.00	£

PE & Sport Premium Funding | Development Plan

It is important that schools make the most effective use of the premium. To best achieve this, spending should focus on making improvements in 5 key areas, to assist in:

Key outcome 1 | increasing confidence, knowledge and skills of all staff in teaching PE and sporting activities

Key outcome 2 | increasing engagement of all pupils in regular physical activity and sporting activities

Key outcome 3 | raising the profile of PE and sport across the school, to support whole school improvement

Key outcome 4 | offer a broader and more equal experience of a range of sports and physical activities to all pupils

Key outcome 5 | increasing participation in competitive sport

Intent		Implementation			Impact		
Objective/ intended impact What do you want to achieve?	Planned cost Key outcome	Actions to achieve Outcome	Planned cost	Actual cost	Expected impact? <i>What do you expect to achieve?</i>	Actual impact? <i>What have you achieved?</i>	What evidence do you?

	What key outcome does the objective link to?	What do you need to do to achieve your intentions?				What difference has it made?	How can you evidence you have achieved this?
Key outcome 1 increasing confidence, knowledge and skills of all staff in teaching PE and sporting activities	REAL PE Membership: £834 PE Lead – attend the PE and Sport Conference	Renew membership in May 2025 £185	£834	£834 £185	Real PE Membership to continue to support teacher confidence in the effective delivery of PE lessons.	Clear PE planning and assessment resources aligned with the national curriculum. Conducted staff confidence audits to identify needs and track progress. Staff deliver PE lessons with increased confidence, structure, and creativity. There is greater consistency and quality in PE teaching across year groups. Pupils benefit from more engaging, inclusive, and progressive PE lessons.	Pupil voice indicate improved enjoyment and engagement in PE lessons. Pupils report a better understanding of skills being taught. Assessment records show teachers are confidently tracking pupil progress in PE.
Key outcome 2 increasing engagement of all pupils in regular	Playtime equipment £500	Order equipment online	£0 Sports for schools voucher	£0	Playtime equipment is a powerful tool in supporting multiple facets of child	Embedded a whole-school culture that values and prioritises physical activity for	Pupil voice - pupils report feeling more confident trying new sports and activities.

physical activity and sporting activities	Daily Mile	Discuss timetable and route with staff	£0		<p>development. Investing in safe and inclusive play equipment to foster holistic growth and well-being.</p> <p>Improving physical health, boosting fitness levels, and promoting mental well-being. To foster social interaction, resilience, and promote a lifelong habit of physical activity. Contributing to better academic performance and inclusivity, as it is accessible to all students, regardless of ability.</p>	health, wellbeing, and learning.	Visual evidence from events, daily activities, and competitions highlights inclusive participation and a broad offer. Displays around school and social media posts promote physical activity and celebrate involvement.
<p>Key outcome 3 raising the profile of PE and sport across the school, to support whole school improvement</p>	<p>'Pool to School' from Elite Swimming. £9,246.83</p> <p>Electrics for swimming pool</p>	<p>Work closely with 'Pool to School' from Elite Swimming.</p> <p>Marlborough Electrical Contracting Ltd</p>	<p>£9,246.80</p> <p>£2,749.20</p>	<p>£9,246.80</p> <p>£2,749.20</p>	<p>This will allow all children from Reception to Year 6 to have swimming lessons in school. The pool will be based on our school playground for 5 weeks to raise swimming standards. There will be a trained swimming instructor and a</p>	<p>Partnered with the <i>Pools to Schools</i> programme to install a temporary swimming pool on site, ensuring that all pupils had access to high-quality swimming instruction without the need for off-site transport.</p>	<p>Registers showing pupil involvement across year groups, including pupils who would not usually access swimming due to cost, distance, or confidence barriers.</p> <p>Records of pupil progress toward national curriculum</p>

					<p>lifeguard at all times. This will allow for whole school impact in swimming.</p>	<p>Provided every child in the school the opportunity to learn water safety and basic swimming skills, regardless of background, ability, or previous experience.</p> <p>Promoted swimming as part of the PE curriculum and reinforced its importance for health, safety, and confidence.</p> <p>Integrated the swimming initiative into whole-school themes such as personal development, resilience, and goal-setting.</p> <p>Celebrated the initiative widely through assemblies, parent newsletters, social media, and school displays—highlighting pupil progress,</p>	<p>swimming and water safety outcomes, showing clear development in skills and confidence.</p> <p>PE assessment data evidencing skill development in swimming</p> <p>Parent surveys, emails, or verbal feedback indicating strong support for the initiative and recognition of its impact on their child’s safety, wellbeing, and enthusiasm for sport.</p>
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						participation, and achievements.	
<p>Key outcome 4 offer a broader and more equal experience of a range of sports and physical activities to all pupils</p>	Reward Days	Links with Benham Sports Centre.	£0	£0	Strengthen school spirit, encourage a healthier lifestyle and build a positive school culture. Students experience the excitement of competition, celebrate achievement and learn social skills within the community.	Expanded the PE curriculum to include a broader range of sports and physical activities, such as OAA and Dance.	Monitoring of club registers.
	Bikeability		£0	£0 Government funded initiative	Bikeability cycle training equips children with vital life skills. Pupils not only learn to cycle, they gain independence, social skills and a sense of wellbeing.	Provided opportunities for an ever-increasing number of pupils to represent the school or participate in competition through inclusive festivals, sports days and multi-sport events.	PE curriculum and extracurricular timetables showing a broad and balanced programme, including enrichment opportunities e.g. girls' rugby and cricket coaching from external coaches
<p>Key outcome 5 increasing participation in competitive sport</p>	Northamptonshire Sport Membership £350	Work closely with Natalie Lawrence (Strategic Lead – Northampton School Sport Partnership)	£350	£350	Positively influencing children's physical, social, emotional and academic development.	Expanded opportunities for pupils to take part in inter-school competitions through local School Games events, across a wider range of sports.	Documented evidence of increased numbers of pupils representing the school in inter-school and intra-school competitions.
	Rhino coach x1 PM £1,170	Work closely with Rhino Sports Academy	£1,170	£1,170	Development pathway.		

	Rhino coach lunchtime provision	£2,669	£2,669	£2,669	Enhance mental resilience, teach how to cope with success and failure and build confidence. To promote social connections, creating a sense of community and belonging.	Increased the number of pupils representing the school in sport, including pupils who previously lacked the confidence or opportunity. There is a stronger sense of school identity and pride when representing the school in competitions.	Photos, certificates, and displays around the school celebrating participation and achievement in competitions. School newsletter features or online posts recognising team and individual contributions. Awarded the Platinum School Games Mark for 2024-2025.
	Travel to attend events	Travel costs to attend events	Autumn: £370.00 Spring: £416 Summer: £440	Autumn - £370 Spring - £416 Summer - £440			

Accountability & reporting

It is highly recommended that schools use their development plan to track expenditure, delivery and impact of opportunities, and that the document is updated every half term to ensure that accurate information is collated and can be easily recalled when the digital tool opens for submission.

Schools are accountable for how they use the PE and sport premium funding allocated to them. The school's senior leadership team should make sure that the funding is spent for the purpose it has been provided: to make additional and sustainable improvements to the PE, sport and physical activity offered. As part of their role, governors and academy trustees should monitor how the funding is being spent and determine how it fits into school improvement plans and assess the impact it is having on pupils. To assist with this, in conjunction with the National Governance Association (NGA) and the Local Government Association (LGA) we have devised a [monitoring tool](#) that can be used for this purpose.

Schools, local authorities and academy proprietors must follow the terms set out in the conditions of grant document. If a school, local authority or academy proprietor fails to comply with these terms, the Secretary of State may require the school to repay all or any part of the premium paid.

Digital reporting tool | From July 2025, all schools must complete the digital reporting form. The digital form outlines how the school has used its PE and sport premium and the impact it has had on achieving the aims and objectives of the funding.

The digital form contains a series of questions and free text boxes. Schools can enter details on how the PE and sport premium has been used to make improvements in the 5 key areas highlighted in this guidance. It can also be used to generate the necessary online report. As well as a series of questions and free text boxes, schools will also be required to report on the following information:

- figures on the overall spend
- what the funding has been spent on

- whether there is any unspent funding
- swimming and water safety attainment

Digital tool will go live in June 2025 and will remain open until 31st July 2025.

Online reporting | As part of the conditions of grant, by 31 July 2025, a school must publish on its website a report detailing how it has spent its PE and sport premium funding allocation. I school may choose to download a copy of its digital form return and use this as its published report.

Development Plan updates

Document completed by:	Mrs Natasha Maddison						Date:	31.7.25
Document updated (date)	28.1.21	24.3.21	5.6.23	15.4.23	19.7.24	19.4.24	23.11.24	31.7.25