

The Good Shepherd Catholic Primary School


Kingsland Gardens, Kingsthorpe, Northampton, Northamptonshire, NN2 7BH



HEAD TEACHER Mrs Carmel Dodds **INTERIM DEPUTY HEAD TEACHER** Mrs Natasha Maddison

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Monday, 8TH June 2026

Dear Parents and Carers,

Thank you for your cooperation and patience following Friday's unplanned fire alarm at the end of the school day.

I am pleased to confirm that there was no danger to pupils, staff, or visitors, and that the situation was quickly resolved. We appreciate the calm and supportive manner in which everyone followed instructions during the evacuation process.

I would also like to make special mention of our youngest pupils and their parents and carers, who followed instructions exceptionally well and served as a wonderful example to the rest of the school community. Their calm, sensible response helped ensure that procedures could be carried out safely and efficiently, and we are very proud of them.

As part of our ongoing commitment to the safety of all members of our school community, we would like to clarify the procedures that will be followed should a fire alarm occur again at the end of the school day.

In the event of a future fire alarm during dismissal time:

- School gates will be secured to prevent additional adults from entering the site.
- Parents and carers who are already on the playground will be asked to remain there.
- All children will stay with their class teacher and be accounted for through the school's emergency procedures.
- Children must remain with their teacher until the all-clear has been given.
- Once the all-clear is received, children will be dismissed to their parents and carers in the usual way and families may then leave the site.

These measures are essential to ensure that all children can be safely accounted for and that emergency procedures can be carried out effectively.

Thank you for your continued support, understanding and cooperation as we work together to keep our school community safe.

Yours faithfully,

Mrs Carmel Dodds
Headteacher



Website

www.olicatschools.org

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