

The Good Shepherd Catholic Primary School



Kingsland Gardens, Kingsthorpe, Northampton, Northamptonshire, NN2 7BH



HEAD TEACHER Mrs Carmel Dodds **DEPUTY HEAD TEACHER** Miss Dominique Smith

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Wednesday, 17 May 2023

Dear Parents and Carers,



We are looking forward to you all joining us this Friday for our Coronation Picnic! To ensure that the afternoon runs as smoothly as possible and to keep everyone safe, I am writing today with some more details.

- The school car gate will open at 12.00pm, at this time parents and carers are invited to head straight to the field to set up their picnic space. You are welcome to bring chairs, blankets etc. Please remember we are a NUT FREE school.
- There will be tables already set up on the field – these tables are for staff and children without parents in attendance. Please do not use these.
- The school gates will be locked at 12.30 with no entry permitted after this. Please ensure you arrive in plenty of time to avoid disappointment.
- At 12.30pm, parents and carers are invited to head to classroom doors to collect children. When you collect your child, the teacher will sign them out. The expectation is that once you have signed your child out of class, they are your responsibility and will remain with you for the rest of the day.
- If you would like another parent/carer/family member to collect your child and for them to join their picnic, you must inform the class teacher or school office prior to the picnic. This person is then responsible for your child.
- After 12.30, teachers and classes will head to the field with their lunches. If your child has hot dinners, the school kitchen will be provided these in a takeaway box to be eaten on the field.

- Teachers and remaining children in EYFS & Y1 will set up their picnic in the EYFS outdoor area.
- Adults, please use staff toilets in the KS1 building (access through the school hall door, follow signs).
- KS1 Children to use Reception Class toilets and KS2 children to use KS1 toilets.
- The picnic will end at 14.30 and the school gates will open to allow parents, carers and children to leave site.
- Children who have remained with their class teacher will head to the school hall with Mrs Dodds until 15.15 where they can be collected by parents and carers as usual.

You are all invited to wear red, white and blue on the day.

The picnic is weather dependant. We will try to give you as much notice as possible if the event is to be postponed to the following Friday 26th May 2023.

Thank you so much for your kind donations towards the 'Red, White and Blue' raffle as well as coronation decorations!

Thank you for your continued support and co-operation.

Yours sincerely,

Mrs C Dodds

Headteacher