



Monday, 11 September 2023

Dear parents/carers,

I am writing to inform you of a vacancy for the role of parent governor on our Local Academy Committee (LAC).

The role of the LAC

The school's Local Academy Committee (LAC) is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance.

The committee is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the committee to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the LAC, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills

In addition, the LAC is keen for candidates to have skills in the following:

- Safeguarding
- Education Experience
- Finance

Expectations of governors

- Attendance at meetings
- Maintaining confidentiality
- Committing to training
- Visiting the school
- 4 year term of office



How to apply

If you're interested in applying for the role, please contact the school office to arrange an informal meeting with our LAC Chair Jamie Bray on Thursday 21st September 2023. You will then be asked to complete the candidate form attached to this letter and return to school by Friday 29th September 2023 at 15.30. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

Yours sincerely,

Mrs C Dodds
Headteacher

Governor Application Form

Candidate name:	
Candidate address:	
Candidate statement:	<p><i>In this section, outline:</i></p> <ul style="list-style-type: none">➤ <i>The skills and experience you have that the governing board requires</i>➤ <i>Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor</i>➤ <i>If applicable, details of your contribution to the work of the governing board during your previous term of office</i>➤ <i>How you plan to contribute to the future work of the board</i>

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

I confirm that I am a parent or carer of a registered pupil at the school/at one of the schools in the academy trust.

Signed: _____ **Date:** _____